



Application to Transfer Utility Services

Project Name

Building # (if applicable)

General Contractor

Contractor Contact Name

Contractor Phone #

Contractor Email

UTILITY SERVICE	METER #	TRANSFER DATE	TRANSFER TO (DEPT)
Electricity			
Domestic Cold Water			
Domestic Hot Water			
Waste Water			
Chilled Water			
Heating Hot Water			
Steam			
Natural Gas			

UTILITY SERVICE	METER #	TRANSFER DATE	TRANSFER TO (DEPT)
Electricity			
Domestic Cold Water			
Domestic Hot Water			
Waste Water			
Chilled Water			
Heating Hot Water			
Steam			
Natural Gas			

All Transfer Requests originating from a contractor MUST be accompanied by executed Beneficial Occupancy or Substantial Completion documentation in order to be processed. If the transfer date above and the date in the documentation differ, the documentation date will be used.

Project Manager (Signature)

Project Manager (Print)

Date